

Appointment of resident Junior Dean

Wycliffe Hall's partner, *Scholarship & Christianity in Oxford* (SCIO), seeks a resident Junior Dean.

SCIO invites applications for the position of Junior Dean for The Vines, Headington, a house for up to 40 Registered Visiting Students of the University of Oxford. The Junior Dean has pastoral and disciplinary responsibilities, and will liaise with SCIO's Operational Administrator to resolve maintenance issues. He or she must be in the house 4 evenings per week and spend c.10 hours a week with the students and on other SCIO related matters; be available to meet SCIO staff at regular times during term; encourage students to live according to published standards of conduct; and support SCIO senior staff in the implementation and enforcement of those standards. The primary period when work is needed will be during the two 14-week semesters encompassing Michaelmas and Hilary terms respectively. To a lesser degree work will also entail supporting a five-week summer programme in June/July and warden duties for summer rentals. Work hours decrease substantially from the beginning of Trinity Term.

The appointed person would normally be expected to be registered for an advanced degree at the University of Oxford and will have completed at least one year of graduate study. He or she may have the opportunity to participate in the academic programme if appropriate opportunities arise. Separate remuneration will be offered for such teaching. The appointed person will have considerable experience of Oxford to enable the Visiting Students to participate fully in Oxford life. He or she must be able fully to understand and operate within the aims and objectives of Wycliffe Hall and SCIO. The position offers a room, remuneration of £3,136 per annum (plus superannuation, annual leave and sick leave), and will be for one year, starting on 15 May 2020 with the possibility of renewal.

Further particulars on the position are available at <http://www.scio-uk.org/junior-dean>; questions may be directed to SCIO's Senior Academic Administrator (kathryn.goetz@wycliffe.ox.ac.uk) to whom applications (including curriculum vitae, a covering letter addressed to the Executive Director Dr S. Rosenberg and contact details for three referees, one of whom one should be the applicant's supervisor) should be sent by 9 am on Monday 16 March 2020.

Programme information can be found at <https://www.wycliffe.ox.ac.uk/scio>