



## WYCLIFFE HALL

### Academic and Ministerial Visitors Policy and Procedures

Wycliffe Hall welcomes visiting academics and ministers from around the world to spend a period of time at the Hall, to participate in the Hall's academic and community life, and to benefit from the resources we have available.

Academic Visitors will normally hold an academic post at another university or higher education institution, although in exceptional cases they may work as an independent scholar; Ministerial Visitors will normally hold a full-time church position.

Academic or Ministerial Visitors will have access to the following facilities:

- Wycliffe's Library resources and collections;
- A University of Oxford Academic Visitor card, giving access to Bodleian Library collections (only available to those who hold academic posts at other universities);
- Wycliffe Hall undergraduate lectures;
- Fortnightly Wycliffe Hall Graduate Seminars, and regular research seminars;
- The weekly cycle of Wycliffe Hall Chapel services;
- Communal meals (charged separately);
- Weekly Fellowship Group meetings (if requested and subject to appropriate DBS checks).

Academic or Ministerial Visitors will normally be charged £750 per term (or part thereof), but bursaries may be available: please contact us for further details. Payment must be made on arrival in Oxford. Accommodation may be available but needs to be booked, and paid for, separately.

For these purposes, terms are defined as:

- 15 August – 14 December
- 15 December – 14 April
- 15 April – 14 August

Prospective Academic or Ministerial Visitors should complete the form below and send it to [katy.routh@wycliffe.ox.ac.uk](mailto:katy.routh@wycliffe.ox.ac.uk). together with an up-to-date CV. Please also arrange for two referees such as head of department in your university, or your bishop, as appropriate, to send references to the same address.

Applicants will be interviewed by the Vice Principal, and approved by the Tutors' Meeting, before being accepted as Visitors. The Hall reserves the right to terminate Visitor access at any time.

Neither the Hall nor its international supporting bodies (e.g. Friends of Wycliffe Hall) are able to offer any assistance with fundraising for a period of time spent at the Hall.



## WYCLIFFE HALL

### Academic and Ministerial Visitors Application Form

<b>Name:</b>	Click or tap here to enter text.
<b>Job title:</b>	Click or tap here to enter text.
<b>Current university (if applicable) or church/other institution:</b>	Click or tap here to enter text.
<b>Email address:</b>	Click or tap here to enter text.
<b>Home address:</b>	Click or tap here to enter text.
<b>Phone number:</b>	Click or tap here to enter text.
<b>Proposed dates of visit:</b>	Click or tap here to enter text.
<b>Purpose of visit and/or research outline:</b>	Click or tap here to enter text.
<b>Details of any Wycliffe Hall staff with whom you already have a connection (if applicable):</b>	Click or tap here to enter text.

<b>VERSION CONTROL</b>					
<b>Version Number</b>	<b>Policy Gatekeeper</b>	<b>Date of Approval</b>	<b>Committee</b>	<b>Date to Take Effect</b>	<b>Date of Next Review</b>
1	JT		Education		Trinity 2021
2	JT	3.11.21	Education	3.11.21	Michaelmas 2023
3	KAR	17.5.23	Education	17.5.23	Hilary 2026
4	KAR	11.2.26	Education	11.2.26	Hilary 2028

It is the responsibility of the Gatekeeper of each policy to check annually whether there have been any legislative and/or University policy changes that are relevant to Wycliffe Hall.